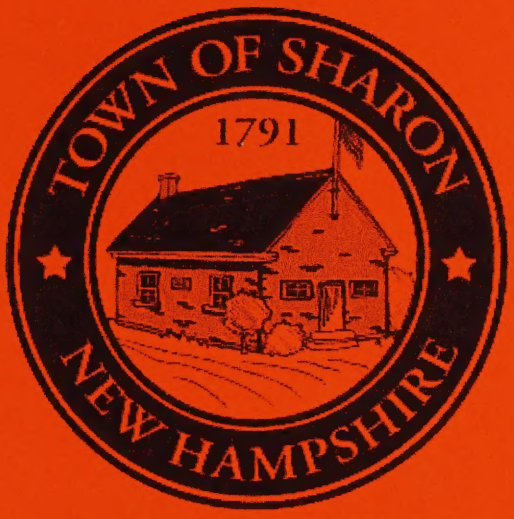
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Town of Sharon, New Hampshire
Annual Report



For the Year Ending

December 31, 2016

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NH STATE LIBRARY
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CONCORD, NH

TOWN OFFICERS

Moderator - Elected - 3 Years

Rory Goff	Term Expires 2018
Mary Ellen Bushnell, Deputy	Appointed

Selectmen - Elected - 3 Years

Carl Newton, Chair	Term Expires 2017
Donald T. O'Brien	Term Expires 2018
Linda Paris	Term Expires 2019

Town Administrator - Appointed

Juliana Kazanovicz - Resigned	Appointed
Debra Harling	Appointed
Chester Bowles, Assistant	Appointed

Town Clerk/Tax Collector - Elected - 1 Year

Christina Gonzalez	Term Expires 2017
Jane Murray, Appointed	Appointed

Treasurer - Elected - 1 Year

Susan Bowles	Term Expires 2017

Trustees of the Trust Funds - Elected - 3 Years

Mary Ellen Bushnell	Term Expires 2019
John MacEachran - Retiring	Term Expires 2017
Laura Bridge - Resigned	Term Expires 2018

Supervisors of the Checklist - Elected - 6 Years

Susan Bowles	Term Expires 2018
Karen Shea Dufresne	Term Expires 2020
Elizabeth MacEachran	Term Expires 2017

Planning Board - Appointed

Mitchell Call, Chair	Term Expires 2017
Gerald DeBonis	Term Expires 2018
Donald T. O'Brien - ExOfficio	Term Expires 2019
Jane Murray - Alternate	Term Expires 2019
Heidi Doran	Term Expires 2019

Zoning Board of Adjustment - Appointed

Diane Callahan	Term Expires 2017
Chester Bowles, Chair	Term Expires 2019
Rick Lusky - Resigned	Term Expires 2018
Jane Murray - Appointed	Term Expires 2018
Jack Ogren	Term Expires 2016
Chris Hartman	Term Expires 2017
Richard Dufresne - Alternate	Term Expires 2019

Conservation Commission - Appointed

Anne Booth - Co-Chair	Term Expires 2017
Ken Callahan	Term Expires 2016
Ian Coles	Term Expires 2016
Anne Fischer - Co-Chair	Term Expires 2017
John MacEachran	Term Expires 2016
Jean Mann	Term Expires 2017
Mitchell Call, Alternate	Term Expires 2016
Ted O'Brien, Alternate	Term Expires 2016

Audit Committee - Elected - 3 Years

Diane Callahan	Term Expires 2018
Alan Everson	Term Expires 2017
Jack Evans	Term Expires 2017

Records Management Committee - Appointed

Ken Callahan, Chairman (Conservation Comm.)
Mitch Call, Vice-Chair & Secretary (Planning Bd.)
Chester Bowles (ZBA)
Susan Bowles (Treasurer)
Christina Gonzalez (Town Clerk & Tax Collector)
Robert Hauser (Archivist) - Resigned
Carl Newton (Selectmen)

Emergency Management Director - Appointed

Robert Greenwood
Deputy, Vacant

Road Agent - Appointed

Timothy Keenan

Overseer of Public Welfare - Appointed

Belinda Backstrom

Building Site Inspector - Appointed

Timothy Groesbeck

Code Enforcement Officer - Appointed

Carol Ogilvie

School Board Representative - Elected - 3 Years

Gary Backstrom - Resigned	Term Expires 2017
Jim Frederickson - Appointed	Term Expires 2017

Forest Fire Wardens - Appointed

Ken Callahan
Francis Guptill, Deputy
Peter Paris, Deputy

Health Officer - Appointed

Board of Selectmen
Deputy, Vacant

TOWN OF SHARON, NEW HAMPSHIRE

TOWN WARRANT

To the inhabitants of the Town of Sharon, New Hampshire, in the County of Hillsborough, qualified to vote in Town affairs:

You are hereby notified to meet in the Sharon Meeting House in said Town on Tuesday, March 14, 2017 at 11:00 in the forenoon to ballot for Town Officers and other questions required by law to be decided by ballot. The polls will be closed at 7:00 P.M. The business meeting will start at 8:00 P.M. on the same date at the Sharon Meeting House.

ARTICLE 1. To choose all necessary Town Officers for the year ensuing. (By Ballot)

ARTICLE 2. To cast your ballots on the proposed amendment(s) to the Sharon Zoning Ordinance for Article's XXV: Accessory Dwelling Units; VII: Rural-Residential District; Article IX: Building Regulations. (By Ballots)

ARTICLE 3. Are you in favor of changing the term of the town clerk from one year to 3 years, beginning with the term of the town clerk to be elected at the 2018 regular town meeting? (By Ballot)

ARTICLE 4. Are you in favor of changing the term of the tax collector from one year to 3 years, beginning with the term of the tax collector to be elected at the 2018 regular town meeting? (By Ballot)

ARTICLE 5. To see if the Town will vote to set the following amounts which shall be paid to the Town Officers for their services, or take any action relative thereto:

COMPENSATION SCHEDULE

Selectmen	$1,800 per year
Town Administrator	$20,000 per year
Assistant Town Administrator	$0 per year
Town Clerk	$600 per year plus fees plus $50 per scheduled session
Deputy Town Clerk	$300 per year plus $50 per scheduled session
Collector of Taxes	$1,700 per year plus fees
Deputy Collector of Taxes	$1,700 per year
Road Agent and Deputy Road Agent	$15,600 plus Fuel Allowance (shared)
Board of Auditors	$500 per year
Treasurer	$2,000 per year
Trustees of Trust Funds	$100 each per year
Moderator	$100 per year plus $125 per schedule session
Deputy Moderator	$125 per session
Supervisors of the Checklist	$650 per year - Chair; $450 each per year - 2

Fire Warden	$150 per year
Deputy Fire Wardens	$100 per year
Building Site Inspector	$75 per permit issued
Code Enforcement Officer	$30 per hour
Emergency Management Director	$500 per year
Emergency Management Dir. (disaster mgmt.)	$25 per hour, not to exceed $500
Deputy Emergency Management Director	$250 per year
Deputy Health Officer	$25 per hour

ARTICLE 6. To see if the Town will vote to raise and appropriate $367,300 for the purposes specified, or take any action relative thereto:

DRA Account	Department	Budget
4130	Executive	$29,000
4140	Election and Registration	$10,500
4140	Archive Material Expense	$450
4150	Financial Administration	$38,926
4153	Legal Expenses	$1,500
4191	Planning and Zoning	$1,000
4194	General Government Building	$6,000
4195	Cemeteries	$2,000
4196	Insurance	$2,500
4198	Payroll Taxes	$4,900
4210	Police	$90,290
4215	Ambulance	$8,350
4220	Fire	$59,880
4240	Building Insp./Code Enforce.	$1,000
4290	Emergency Management	$1,300
4300	Highways	$80,000
4316	Street Lighting	$400
4324	Solid Waste Disposal	$14,844
4411	Health Administration	$300
4414	Animal Control	$300
4415	Health Agencies and Hospital	$1,250
4441	Welfare	$1,000
4550	Library	$10,560
4619	Conservation Commission	$750
4711	Principal on Long Term Note	$0
4721	Interest on Long Term Note	$0
4723	Interest on Tax Anticipation	$300
		$367,300

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of $1,500 to be placed in the Brick School House Maintenance Fund, Account 4915.8 previously established, or take any action relative thereto. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of $2,000 to be placed in the Welfare Services Non-Capital Reserve Fund, previously established by Warrant Article #8, March 8, 2016 Town Meeting under the provisions of RSA 35:1-c, or take any other actions thereto. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of $20,000 to be placed in the Town Highway Repairs Fund, Account 4915.3 previously established, or take any action relative thereto. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of $10,000 to be placed in the Town Bridge Fund, Account 4915.3 previously established, or take any action relative thereto. This article is designated as a special warrant article under the provisions of RSA 32:3, VI(c). The selectmen recommend this article.

ARTICLE 11. To see if the Town will vote to pay the Town Clerk a salary in lieu of any statutory fees, as per RSA 41:25. (If approved this change would take effect in 2018 and the salary would be included in the compensation schedule)

ARTICLE 12. To see if the Town will vote to adopt the provisions of RSA 72:28-b the "all veteran's property tax credit". If adopted the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from service, and (2) is not eligible for and not receiving the credit for veterans who served in a qualifying war or armed conflict or for veterans with a service-connected disability. If adopted, the credit will be in the amount of $300.00, which is the same amount as the credit for a veteran who served in a qualifying war or armed conflict. If the credit is adopted, any person desiring to claim the credit will be required to file an application with the selectmen or the assessors by April 15 of the tax year.

ARTICLE 13. To transact any other business which legally shall come before this meeting.

Given under our hands and seal at said Sharon, this 21st day of February, 2017.

Carl F Newton Donald T. O'Brien Linda Paris

Carl Newton Donald T. O'Brien Linda Paris

SELECTMEN OF SHARON

New Hampshire
Department of
Revenue Administration

2017
MS-636

Budget of the Town of Sharon

Form Due Date: **20 Days after the Town Meeting**

This form was posted with the warrant on: Feb. 24, 2017

For Assistance Please Contact:

NH DRA Municipal and Property Division
Phone: (603) 230-5090
Fax: (603) 230-5947
http://www.revenue.nh.gov/mun-prop/

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Governing Body Certifications		
Printed Name	**Position**	**Signature**
CARL F NEWTON	SELECTMAN	Carl F Newton
DONALD T. O'BRIEN	SELECTMAN	Donald T. O'Brien
LINDA PARIS	SELECTMAN	Linda Paris

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
https://www.proptax.org/

Appropriations

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
General Government						
0000-0000	Collective Bargaining		$0	$0	$0	$0
4130-4139	Executive	06	$28,500	$31,679	$29,000	$0
4140-4149	Election, Registration, and Vital Statistics	06	$9,600	$11,401	$10,950	$0
4150-4151	Financial Administration	06	$25,000	$28,722	$38,926	$0
4152	Revaluation of Property		$0	$0	$0	$0
4153	Legal Expense	06	$1,500	$3,207	$1,500	$0
4155-4159	Personnel Administration	06	$0	$4,220	$4,900	$0
4191-4193	Planning and Zoning	06	$1,000	$1,647	$1,000	$0
4194	General Government Buildings	06	$4,500	$4,542	$6,000	$0
4195	Cemeteries	06	$1,000	$410	$2,000	$0
4196	Insurance	06	$2,500	$2,327	$2,500	$0
4197	Advertising and Regional Association		$0	$0	$0	$0
4199	Other General Government		$0	$0	$0	$0
Public Safety						
4210-4214	Police	06	$93,340	$93,340	$90,290	$0
4215-4219	Ambulance	06	$9,499	$9,849	$8,350	$0
4220-4229	Fire	06	$51,648	$51,647	$59,880	$0
4240-4249	Building Inspection	06	$1,000	$300	$1,000	$0
4290-4298	Emergency Management	06	$1,300	$1,003	$1,300	$0
4299	Other (Including Communications)		$0	$0	$0	$0
Airport/Aviation Center						
4301-4309	Airport Operations		$0	$0	$0	$0
Highways and Streets						
4311	Administration	06	$0	$12,392	$15,600	$0
4312	Highways and Streets	06	$80,000	$67,150	$64,400	$0
4313	Bridges		$0	$0	$0	$0
4316	Street Lighting	06	$400	$467	$400	$0
4319	Other		$0	$0	$0	$0
Sanitation						
4321	Administration		$0	$0	$0	$0
4323	Solid Waste Collection		$0	$0	$0	$0
4324	Solid Waste Disposal	06	$15,564	$15,563	$14,844	$0
4325	Solid Waste Cleanup		$0	$0	$0	$0
4326-4328	Sewage Collection and Disposal		$0	$0	$0	$0
4329	Other Sanitation		$0	$0	$0	$0
Water Distribution and Treatment						
4331	Administration		$0	$0	$0	$0
4332	Water Services		$0	$0	$0	$0
4335	Water Treatment		$0	$0	$0	$0
4338-4339	Water Conservation and Other		$0	$0	$0	$0

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Electric						
4351-4352	Administration and Generation		$0	$0	$0	$0
4353	Purchase Costs		$0	$0	$0	$0
4354	Electric Equipment Maintenance		$0	$0	$0	$0
4359	Other Electric Costs		$0	$0	$0	$0
Health						
4411	Administration	06	$300	$0	$300	$0
4414	Pest Control	06	$300	$10	$300	$0
4415-4419	Health Agencies, Hospitals, and Other	06	$1,250	$1,259	$1,250	$0
Welfare						
4441-4442	Administration and Direct Assistance	06	$1,000	$0	$1,000	$0
4444	Intergovernmental Welfare Payments		$0	$0	$0	$0
4445-4449	Vendor Payments and Other		$0	$0	$0	$0
Culture and Recreation						
4520-4529	Parks and Recreation		$0	$0	$0	$0
4550-4559	Library	06	$10,560	$10,560	$10,560	$0
4583	Patriotic Purposes		$0	$0	$0	$0
4589	Other Culture and Recreation		$0	$0	$0	$0
Conservation and Development						
4611-4612	Administration and Purchasing of Natural Resources		$0	$0	$0	$0
4619	Other Conservation	06	$720	$381	$750	$0
4631-4632	Redevelopment and Housing		$0	$0	$0	$0
4651-4659	Economic Development		$0	$0	$0	$0
Debt Service						
4711	Long Term Bonds and Notes - Principal		$34,202	$33,971	$0	$0
4721	Long Term Bonds and Notes - Interest		$1,200	$808	$0	$0
4723	Tax Anticipation Notes - Interest	06	$300	$0	$300	$0
4790-4799	Other Debt Service		$0	$0	$0	$0
Capital Outlay						
4901	Land		$0	$0	$0	$0
4902	Machinery, Vehicles, and Equipment		$0	$0	$0	$0
4903	Buildings		$0	$0	$0	$0
4909	Improvements Other than Buildings		$0	$0	$0	$0
Operating Transfers Out						
4912	To Special Revenue Fund		$0	$0	$0	$0
4913	To Capital Projects Fund		$0	$0	$0	$0
4914A	To Proprietary Fund - Airport		$0	$0	$0	$0
4914E	To Proprietary Fund - Electric		$0	$0	$0	$0
4914O	To Proprietary Fund - Other		$0	$0	$0	$0
4914S	To Proprietary Fund - Sewer		$0	$0	$0	$0
4914W	To Proprietary Fund - Water		$0	$0	$0	$0
4918	To Non-Expendable Trust Funds		$0	$0	$0	$0
4919	To Fiduciary Funds		$0	$0	$0	$0
Total Proposed Appropriations			**$376,183**	**$386,855**	**$367,300**	**$0**

Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4916	To Expendable Trust Fund		$0	$0	$0	$0
4917	To Health Maintenance Trust Fund		$0	$0	$0	$0
4915	To Capital Reserve Fund	07	$1,500	$1,500	$1,500	$0
	Purpose: Appropriate to Brick School House Main. Fund					
4915	To Capital Reserve Fund	08	$1,000	$1,000	$2,000	$0
	Purpose: Appropriate to Welfare Services Non-Capital Reserv					
4915	To Capital Reserve Fund	09	$15,000	$15,000	$20,000	$0
	Purpose: Appropriate to Town Highway Repairs Fund					
4915	To Capital Reserve Fund	10	$7,000	$7,000	$10,000	$0
	Purpose: Appropriate to Town Bridge Fund					
Special Articles Recommended			**$24,500**	**$24,500**	**$33,500**	**$0**

Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Individual Articles Recommended						

Revenues

Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
Taxes					
3120	Land Use Change Tax - General Fund		$0	$0	$0
3180	Resident Tax		$0	$0	$0
3185	Yield Tax		$0	$0	$0
3186	Payment in Lieu of Taxes		$1,500	$0	$0
3187	Excavation Tax		$0	$0	$0
3189	Other Taxes		$0	$0	$0
3190	Interest and Penalties on Delinquent Taxes	06	$4,500	$6,972	$5,000
9991	Inventory Penalties		$0	$0	$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		$0	$0	$0
3220	Motor Vehicle Permit Fees	06	$56,325	$70,964	$60,000
3230	Building Permits		$0	$0	$0
3290	Other Licenses, Permits, and Fees	06	$10,482	$13,880	$10,000
3311-3319	From Federal Government		$0	$0	$0
State Sources					
3351	Shared Revenues		$0	$0	$0
3352	Meals and Rooms Tax Distribution	06	$0	$18,202	$18,000
3353	Highway Block Grant	06	$16,674	$20,490	$20,000
3354	Water Pollution Grant		$0	$0	$0
3355	Housing and Community Development		$0	$0	$0
3356	State and Federal Forest Land Reimbursement	06	$86	$86	$80
3357	Flood Control Reimbursement		$0	$0	$0
3359	Other (Including Railroad Tax)		$0	$0	$0
3379	From Other Governments		$0	$0	$0
Charges for Services					
3401-3406	Income from Departments		$0	$0	$0
3409	Other Charges		$0	$0	$0
Miscellaneous Revenues					
3501	Sale of Municipal Property		$0	$0	$0
3502	Interest on Investments	06	$684	$732	$600
3503-3509	Other		$0	$0	$0
Interfund Operating Transfers In					
3912	From Special Revenue Funds		$0	$0	$0
3913	From Capital Projects Funds		$0	$0	$0
3914A	From Enterprise Funds: Airport (Offset)		$0	$0	$0
3914E	From Enterprise Funds: Electric (Offset)		$0	$0	$0
3914O	From Enterprise Funds: Other (Offset)		$0	$0	$0
3914S	From Enterprise Funds: Sewer (Offset)		$0	$0	$0
3914W	From Enterprise Funds: Water (Offset)		$0	$0	$0
3915	From Capital Reserve Funds		$0	$33,555	$0
3916	From Trust and Fiduciary Funds		$0	$0	$0
3917	From Conservation Funds		$0	$0	$0

Account Code	Source of Revenue	Warrant Article #	PY Estimated Revenues	PY Actual Revenues	Estimated Revenues Ensuing Fiscal Year
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		$0	$0	$0
9998	Amount Voted from Fund Balance		$0	$0	$0
9999	Fund Balance to Reduce Taxes		$0	$0	$0
Total Estimated Revenues and Credits			**$90,251**	**$164,881**	**$113,680**

Budget Summary

Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended	$368,263	$367,300
Special Warrant Articles Recommended	$34,500	$33,500
Individual Warrant Articles Recommended	$7,920	$0
TOTAL Appropriations Recommended	$410,683	$400,800
Less: Amount of Estimated Revenues & Credits	$0	$113,680
Estimated Amount of Taxes to be Raised	$410,683	$287,120

TOWN OF SHARON, NH
Revenues & Expenses
Comparative Year to Date

	Jan - Dec 16	Jan - Dec 15	$ Change
Ordinary Income/Expense			
Income			
3100 · Taxes			
3110.1 · Property Taxes Revenue	757,112.58	1,034,031.84	(276,919.26)
Total 3100 · Taxes	757,112.58	1,034,031.84	(276,919.26)
3190 · Penalties & Interest			
3191 · Interest & Penalties	6,972.26	8,476.04	(1,503.78)
Total 3190 · Penalties & Interest	6,972.26	8,476.04	(1,503.78)
3200 · Licenses, Permits & Fees			
3220 · Motor Vehicle Permits	70,963.58	60,363.33	10,600.25
3230 · Building Permits	75.00	0.00	75.00
3290 · Other Licenses & Fees			
3290.1 · Dog Licenses	505.00	482.00	23.00
3290.3 · Marriage Licenses	0.00	105.00	(105.00)
3290.9 · Other Licenses & Permits	12,518.15	2,705.50	9,812.65
3290 · Other Licenses & Fees - Other	781.50	75.00	706.50
Total 3290 · Other Licenses & Fees	13,804.65	3,367.50	10,437.15
Total 3200 · Licenses, Permits & Fees	84,843.23	63,730.83	21,112.40
3300 · From State			
3352 · Rooms & Meals	18,201.74	16,927.31	1,274.43
3353 · Highway Block Grant	20,490.20	19,134.23	1,355.97
3356 · Forest Reimbursements	86.43	84.10	2.33
Total 3300 · From State	38,778.37	36,145.64	2,632.73
3500 · Miscellaneous			
3509 · Miscellaneous	0.00	19,060.88	(19,060.88)
3502 · Interest on Investments	732.32	103.74	628.58
Total 3500 · Miscellaneous	732.32	19,164.62	(18,432.30)
Total Income	888,438.76	1,161,548.97	(273,110.21)
Expense			
4100 · General Government			
4130 · Executive			
4130.1 · Board of Selectmen	5,876.50	5,400.00	476.50
4130.2 · Administrator	22,250.00	20,500.00	1,750.00
4130.3 · Moderator	900.00	550.00	350.00
4130.9 · Other Executive	421.50	2,763.65	(2,342.15)
4130 · Executive - Other	481.09	1,078.17	(597.08)
Total 4130 · Executive	29,929.09	30,291.82	(362.73)
4140 · Election,Reg &Vital Statistics			
4140.1 · General/Town Clerk Functions	7,327.51	6,844.98	482.53
4140.3 · Election Adminstration	1,882.13	1,442.25	439.88
4140.7 · Archive Material Expense	1,256.82	0.00	1,256.82
4140 · Election,Reg &Vital Statistics - Other	13.00	121.47	(108.47)
Total 4140 · Election,Reg &Vital Statistics	10,479.46	8,408.70	2,070.76
4150 · Financial Administration			
4150.1 · Accounting & Financial Reports	6,433.82	4,995.60	1,438.22
4150.2 · Auditing	1,500.00	1,500.00	0.00
4150.3 · Assessing	6,958.93	5,252.24	1,706.69

TOWN OF SHARON, NH
Revenues & Expenses
Comparative Year to Date

	Jan - Dec 16	Jan - Dec 15	$ Change
4150.4 · Tax Collecting			
4150.4R · Refunds of Tax Overpayments	1,574.09	3,936.41	(2,362.32)
4150.4 · Tax Collecting - Other	4,486.50	5,174.57	(688.07)
Total 4150.4 · Tax Collecting	6,060.59	9,110.98	(3,050.39)
4150.5 · Treasury	1,800.00	1,800.00	0.00
4150.8 · Schl Hs Tel & Elec	4,035.03	3,844.37	190.66
4150.9 · Other			
4150.99 · Bank Charges	10.60	10.40	0.20
Total 4150.9 · Other	10.60	10.40	0.20
Total 4150 · Financial Administration	26,798.97	26,513.59	285.38
4153 · Legal Expense			
4153.2 · Selectmen & Executive	1,203.45	1,626.30	(422.85)
4153.1 · Planning Board Legal Expense	2,003.55	505.05	1,498.50
Total 4153 · Legal Expense	3,207.00	2,131.35	1,075.65
4191 · Planning & Zoning	1,647.04	802.03	845.01
4194 · Buildings	4,308.19	6,871.85	(2,563.66)
4195 · Cemeteries	410.00	720.00	(310.00)
4196 · Insurance	2,327.00	2,172.00	155.00
4198 · Payroll Taxes	4,219.52	4,136.61	82.91
Total 4100 · General Government	83,326.27	82,047.95	1,278.32
4200 · Public Safety			
4210 · Police	93,339.96	84,435.39	8,904.57
4215 · Ambulance	9,498.97	4,934.75	4,564.22
4220 · Fire	51,997.42	45,747.49	6,249.93
4240 · Building Inspection	300.00	600.00	(300.00)
4290 · Emergency Management	579.75	13,716.41	(13,136.66)
Total 4200 · Public Safety	155,716.10	149,434.04	6,282.06
4300 · Highways & Streets			
4311 · Administration			
4311.1 · Wages & Compensation			
4311.12 · Highway Agent	11,366.63	12,000.00	(633.37)
Total 4311.1 · Wages & Compensation	11,366.63	12,000.00	(633.37)
4311 · Administration - Other	25.00	249.32	(224.32)
Total 4311 · Administration	11,391.63	12,249.32	(857.69)
4312 · Highways & Streets			
4312.1 · Paving & Reconstruction	11,920.00	0.00	11,920.00
4312.2 · Cleaning & Maintenance	48,957.44	84,391.06	(35,433.62)
4312 · Highways & Streets - Other	0.00	30.50	(30.50)
Total 4312 · Highways & Streets	60,877.44	84,421.56	(23,544.12)
4316 · Street Lighting & Other	420.97	348.50	72.47
Total 4300 · Highways & Streets	72,690.04	97,019.38	(24,329.34)
4320 · Sanitation			
4324 · Solid Waste Disposal	15,563.17	12,444.80	3,118.37
Total 4320 · Sanitation	15,563.17	12,444.80	3,118.37
4400 · Health			
4414 · Animal Control	10.00	88.75	(78.75)
4415 · Health Agencies & Hospitals	1,730.00	768.00	962.00
Total 4400 · Health	1,740.00	856.75	883.25

TOWN OF SHARON, NH
Revenues & Expenses
Comparative Year to Date

	Jan - Dec 16	Jan - Dec 15	$ Change
4500 · Culture & Recreation			
4550 · Library	21,120.00	0.00	21,120.00
Total 4500 · Culture & Recreation	21,120.00	0.00	21,120.00
4600 · Conservation			
4619 · Budgeted G&A	381.00	320.00	61.00
Total 4600 · Conservation	381.00	320.00	61.00
4700 · Debt Service			
4721 · Debt Service, Interest	808.15	2,472.66	(1,664.51)
4711 · Debt Service, Principal	33,971.36	32,518.62	1,452.74
Total 4700 · Debt Service	34,779.51	34,991.28	(211.77)
4910 · Operating Transfers Out	0.00	6,800.00	(6,800.00)
4915 · To Capital Reserve			
4915.9 · Archive Supplies	0.00	4,311.58	(4,311.58)
4915.8 · Brick School House Maintenance	0.00	2,500.00	(2,500.00)
4915.3 · Town Highway Repairs Fund	0.00	30,000.00	(30,000.00)
4915.7 · Legal Expense Fund	0.00	2,000.00	(2,000.00)
Total 4915 · To Capital Reserve	0.00	38,811.58	(38,811.58)
Total Expense	385,316.09	422,725.78	(37,409.69)
Net Ordinary Income	503,122.67	738,823.19	(235,700.52)
Other Income/Expense			
Other Expense			
4931 · County Payment	127,184.56	0.00	127,184.56
4933 · School District	678,320.00	684,811.00	(6,491.00)
Total Other Expense	805,504.56	684,811.00	120,693.56
Net Other Income	(805,504.56)	(684,811.00)	(120,693.56)
Net Income	**(302,381.89)**	**54,012.19**	**(356,394.08)**

	December 31, 2015	December 31, 2016
Conservation Account	$123,918.13	$124,134.93
Forest Account	$98,259.91	$98,460.85

From the Selectmen

The Town has had several changes and accomplishments during the 2016 year.

- We voted in two separate elected offices of the Town Clerk and the Tax Collector
- We have a new Road Agent, Tim Keenan after several years of good service from John Flagg
- Christina Gonzales our present Town Clerk will be missed as she is moving out of town
- Jane Murray is our new Deputy Town Clerk
- Debra Harling is replacing Julianna Kazanovicz and Chet Bowles as Town Administrator
- The Select Board regret the resignation of Robert Hauser from the Archive Committee who has done an outstanding job organizing all the town records and files
- We, as a town, no longer have a mortgage
- The upgrades to Mountain Road have been done
- Upgrades to the generator accomplished
- Videos made of the interviews from past and present residents and are available
- Fire extinguishers has been placed in the Meeting House where needed

Services from the Town of Peterborough for Police, Fire, Ambulance and the Recycling Center and Library continue to provide us excellent quality and professionalism. Please see materials for various services about the numbers and responses in Sharon for 2016.

The Town also regrets the passing this year of Will Fenno, Lester Stevens and Norman Marion all of which have served the town on various boards and committees.

As we do every year, we would like to truly thank everyone who volunteer for anything and everything whether it has any or no compensation. Your support and help is greatly appreciated. The town can always use some new volunteers signup sheet is available at Town Meeting.

Finally, we hope to focus our emphasis on roads and bridges in the very near future.

Respectfully submitted,

Carl Newton, Chair
Donald T. O'Brien
Linda Paris

Police Statistics - 2016

	Log Entries for Month	Routine Patrols	
	Responses to emergencies, accidents, etc. (Does not include routine patrols.)	**Number of Patrols**	**Patrol Hours.** (Does not include time spent responding to emergencies, accidents, etc.)
January	20	31	27
February	26	25	24
March	30	26	25
April	16	20	20.5
May	25	36	34
June	47	26	24
July	59	33	30.5
August	34	23	21
September	17	22	21.5
October	40	30	24
November	37	20	20.5
December	49	20	20
Totals	400	312	292

Other Statistics for year

MV Citations/tickets - 102
MV Accidents - 15 (6 injuries)
Felony Arrests - 2
Dog and animal complaints - 3
Suspicious Vehicle/Person - 7
Investigate Fraud/Forgery - 3
Investigate Theft - 3
Respond to Burglar Alarm - 19
Untimely/Suspicious Death - 2

Report of the Town of Sharon Board of Auditors 2015

Background

The local audit methodology, developed by the New Hampshire Department of Revenue Administration, provides small New Hampshire towns with a lower-cost means of ensuring that public financial functions are being carried out efficiently, ethically and equitably.

At the 2012 Town Meeting, Sharon adopted annual inspection of the town's financial operations by locally elected auditors The members of the Audit Board in 2016 were: Diane Callahan, John Evans, and Alan Everson.

At last years (2016) Town Meeting, Sharon citizens agreed to hire a CPA to observe and make suggestion to the Audit Board as they completed the MS-60 State Audit Report.

The Sharon Audit Board has submitted the results of its audit of the Town's financial transactions for each year since 2011.

Summary Findings

Our detailed findings and recommendations have been incorporated into the local Audit Report Form MS-60, approved and submitted to the NH Department of Revenue Services.

The MS-60 examines and tests the town's financial reports and requires the Board to interview the Treasurer, Tax Collector, Trustee of Trust Funds and the Town Clerk.

We continue to find that the Town of Sharon's financial procedures promote good checks and balances to ensure proper handling of checks and cash, and that the Town is doing a good job in managing its financial resources.

The functions of revenue collection, deposits to Town accounts, expenditure of Town funds, and recordkeeping are clearly compartmentalized. Revenues are collected by the Clerk and Tax Collector, deposited in Town accounts by the Treasurer, and dispersed to vendors, personnel and the State by the Town Administrator through a monthly manifest approved by the Selectmen. Checks are prepared by Town's accountant, Goodeve and Company,and signed by the Selectmen. Financial transactions are tracked by the Treasurer and the accountant's bookkeeper, and summarized monthly for the Selectmen.

This division of labor requires that Town officers review each other's work and generates reliable documentation of all financial transactions. The resulting transparency ensures that errors are quickly detected and resolved, and makes misuse of funds difficult to carry out or conceal.

We found the paper and electronic financial records to be complete and well organized. In most instances we were readily able to reconcile the Town's budget, revenues, expenditures, bank statements, and financial reports. We were also able to track individual transactions involving receipt of revenue, payment to vendors and Town personnel, and the transfer of funds between accounts.

Professional Assistance

At the March, 2016 Town Meeting, the Town voted to hire a CPA to help with the audit process. John Kangas, from Roberts & Greene, PLLC, was hired to provide advice and guidance. Mr. Kangas followed our process and made suggestions as the board inspected the Town's financial operations. His conclusions after observing the audit committee at work were that the Town has strong systems in place, which ensure that the review of town finances was completed in a professional manner.

Recommended changes for the Method of Handling Year-End Revenues

Current procedure has the Treasurer credit bank deposits according to the date on the deposit receipt. This procedure works well during most of the year, facilitating timely monthly reports to the Selectmen and accountant. However, it also makes it likely that late year-end deposits will be credited to the coming rather than the current year in both the Treasurer's reports and the general ledger maintained by the accountant. This leads to discrepancies between year-end reports submitted by the Tax Collector, Town Clerk, and Treasurer, as well as those generated from the general ledger. We recommend that this problem be solved by:

- Holding preparation of the year-end Treasurer's Report until all revenues from the Tax Collector and the Town Clerk have been deposited.
- That the Town should archive the year-end reports from Avitar, both on paper and electronically.
- That the Town continue to hire a CPA to help facilitate the audit process as deemed needed by the Selectmen and Audit Board.

The Audit Board would like to thank Juliana Kasanovics for all of her help with the audit and preparation of the MS-60.

Respectfully submitted by

Diane Callahan, for the Audit Board

Debits

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years) Year: 2015	Year: 2014	Year: 2013
Property Taxes	3110		$54,944.13		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance		($1,694.38)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies 2015
Property Taxes	3110	$1,049,855.00	
Resident Taxes	3180		
Land Use Change Taxes	3120		
Yield Taxes	3185	$12,166.85	
Excavation Tax	3187		
Other Taxes	3189		

Add Line

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies 2015	2014	2013
Property Taxes	3110				
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				

Add Line

Interest and Penalties on Delinquent Taxes	3190	$264.79	$2,824.30		
Interest and Penalties on Resident Taxes	3190				
Total Debits		**$1,060,592.26**	**$57,768.43**		

Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies 2015	2014	2013
Property Taxes	$795,760.96	$36,952.82		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	$12,166.85			
Interest (Include Lien Conversion)	$264.79	$2,448.80		
Penalties		$375.50		
Excavation Tax				
Other Taxes				
Conversion to Lien (Principal Only)		$17,942.55		
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies 2015	2014	2013
Property Taxes		$48.76		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Add Line				
Current Levy Deeded				

New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies 2015	2014	2013
Property Taxes	$253,041.80			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance	($642.14)			
Other Tax or Charges Credit Balance				
Total Credits	**$1,060,592.26**	**$57,768.43**		

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years) Year: 2015	Year: 2014	Year: 2013
Unredeemed Liens Balance - Beginning of Year			$18,911.72	$9,793.57
Liens Executed During Fiscal Year		$19,595.88		
Interest & Costs Collected (After Lien Execution)		$140.92	$1,973.16	$3,421.94
Add Line				
Total Debits		**$19,736.80**	**$20,884.88**	**$13,215.51**

Summary of Credits

	Last Year's Levy	Prior Levies 2015	2014	2013
Redemptions		$7,319.32	$11,437.83	$9,793.57
Add Line				
Interest & Costs Collected (After Lien Execution) #3190		$140.92	$1,973.16	$3,421.94
Add Line				
Abatements of Unredeemed Liens				
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		$12,276.56	$7,473.89	
Total Credits		**$19,736.80**	**$20,884.88**	**$13,215.51**

TOWN CLERK REPORT
Year ending 12/31/2017

Month	*Auto Registrations	MA Fees	Dog Licenses	Vital Records	Misc. Income	Adjust-ments	Total Collected
Jan	$3,797.00	$105.00	$41.00	$0.00	$0.00	$0	**$4,015.00**
Feb	$4,827	$111.00	$39.00	$0.00	$0.00	$0	**$5,065.00**
Mar	$6,359.00	$147.00	$49.50	$0.00	$0.00	$0	**$6,685.50**
Apr	$4,687.00	$147.00	$146.00	$0.00	$0.00	$0	**$5,084.00**
May	$7,246.08	$144.00	$114.00	$0.00	$25.00	$0	**$7,069.08**
June	$6,795.50	$156.00	$6.50	$0.00	$0.00	$0	**$7,088.00**
July	$4,390.00	$117.00	$6.50	$0.00	$0.00	$0	**$4,601.50**
Aug	$5,917.00	$108.00	$4.50	$0.00	$0.00	$0	**$6,169.50**
Sept	$4,258.00	$102.00	$19.50	$0.00	$0.00	$0	**$4,467.50**
Oct	$8,428.00	$150.00	$15.50	$0.00	$10.00	$0	**$8,733.50**
Nov	$6,7766.00	$153.00	$0.00	$0.00	$0.00	$0	**$7,055.00**
Dec	$5,831.00	$147.00	$0.00	$0.00	$0.00	$0	**$6,086.00**
TOTALS	**$69,311.58**	**$1,587.00**	**$492.00**	**$0.00**	**$35.00**	**$0.00**	**$72,689.00**

*Includes Municipal fees, Town Clerk fees, and title fees.

Motor vehicle registrations issued: Please bring photo ID and an old registration.

Vital records issued:
Residents may come to the Sharon Meeting House to obtain copies of certificates of Birth, Marriage, and Death. Residents may also apply for a Marriage license.

Dog licenses issued:
All dogs and wolf hybrids must have a current rabies certificate on file with the town and be licensed by April 30, 2016. Per RSA 466:13, a penalty of $25 will be imposed for any dog or wolf hybrid not licensed by June 1st.

Many Thanks to

Office Hours: **Tues 5:00—7:00 p.m., and by appointment, at The Sharon Meeting House.**

Christina Gonzalez---Town Clerk/Tax Collector
Office: 924-9250 Leave a message, or email at: 0

Jane Murray---Deputy Town Clerk/Deputy Tax Collector.
Office: 924-9250 Leave a message, or email at: sharonnh.townclerk@gmail.com

The above information is correct according to the best of my knowledge and belief.
Respectfully submitted,

Juliana L. Kazanovicz
Town Clerk/Tax Collector

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2014-12/31/2016

--SHARON--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
REINI, JUDAH BRYCE	03/18/2015	MILFORD,NH	REINI, BRYCE	REINI, MARA
PICKERING, MAXWELL WILDER	06/03/2015	PETERBOROUGH,NH	PICKERING, RYAN	BLOOD, KERI
RUOFF, AMALIYA MAE	12/06/2016	MILFORD,NH	RUOFF, BRYAN	RUOFF, STEPHANIE
REINI, ALDER JOHN	12/08/2016	MILFORD,NH	REINI, BRYCE	REINI, MARA

Total number of records 4

02/23/2017

25

DEPARTMENT OF STATE

DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2016 - 12/31/2016

--SHARON, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
MACY, PETER	03/21/2016	SHARON	MACY JR, NELSON	UNKNOWN, UNKNOWN	N
FENNO, WILL	11/07/2016	SHARON	FENNO, ROBERT	HARDTKE, LORAINE	N

Total number of records 2

Trustees of Trust Funds

Summary of funds for year ending
December 31, 2016*

WIRLING GREGG FUND		
SubTotals	$325.99	$0.17
NEWTON FAMILY CEM		
SubTotals	$167.56	$0.09
ROYCE CEMETERY		
SubTotals	$328.66	$0.17
BACON CEMETERY		
SubTotals	$655.97	$0.35
JOHN B. SHEDD CEM		
SubTotals	$494.46	$0.26
WAITE E. WILSON		
SubTotals	$542.53	$0.29
FLOSSIE E. WILSON		
SubTotals	$542.53	$0.29
EDITH WILSON		
SubTotals	$865.59	$0.46
D&C WILSON CEMETERY		
SubTotals	$139.32	$0.07
ELLEN A. WILSON		
SubTotals	$656.85	$0.35
KENTON M. YOUNG CEM		
SubTotals	$656.21	$0.35
G&MR WILSON CEMETERY		
SubTotals	$137.90	$0.07
KEENE FAMILY CEM		
SubTotals	$427.84	$0.23
DONAWAY FAMILY TRUST		
SubTotals	$389.23	$0.21
WILSON FUND (MCCOY)		
SubTotals	$9,164.19	$4.88
WILSON FUND(JARMANY)		
SubTotals	$7,250.42	$3.86
WM YOUNG-SCHOOLHOUSE		
SubTotals	$3,233.11	$1.72
WILSON II FUND		
SubTotals	$36,580.64	$19.47
CEMETERY COMMON TRUST FUND		
SubTotals	$11,787.17	$6.27
INDEMNIFICATION RESERVE FUND		
SubTotals	$5,418.67	$2.88
BRIDGE RESERVE		
SubTotals	$17,784.55	$9.47
ROAD MAINTENANCE RESERVE		
SubTotals	$5,776.32	$18.00
ASSESSMENT RESERVE FUND		
SubTotals	$735.01	$0.39
LEGAL EXPENSE FUND		
SubTotals	$16,216.09	$8.63
BRICK SCHOOL HOUSE MAINT.		
SubTotals	$5,029.19	$2.68
ARCHIVE SUPPLISE		
SubTotals	$5,468.33	$2.91
Welfare Services Fund		
SubTotals	$0.00	$0.00
Audit Fund		
SubTotals	$0.00	$0.00
Grand Total	$130,774.33	$84.52

* Complete MS-9 form submitted to NH Department of Revenue Administration and NH Department of Justice is available for review.

HIGHWAY DEPARTMENT
2016 Annual Report

The Sharon Highway Department is responsible for maintaining 11 Roads (18 miles) that includes several intersections and two dry hydrants. In addition, the Highway Department takes care of the mowing to the cemeteries and town building as well as full burials & cremations at the McCoy Rd. cemetery.

The winter of 2015 / 2016 was mild receiving less than average snow fall and warmer weather resulting in an early Spring.

The meeting house parking lot was crack sealed and along with the normal road side mowing Swamp Rd. and South Rd. got some much needed attention. After the culverts and ditches were cleaned of leaves and dirt, gravel was added and the roads were graded and had the crowns brought back. Cross Rd. was also graded.

The largest project this past year was the reconstruction and widening of Mountain Rd. This consisted of the removal of 15 trees and their stumps, shoveling out banks and the installation of six new culverts. This work along with several loads of crushed gravel and grading, was finished on budget and ahead of schedule.

We are currently working on a 5 year plan that will include shimming and / or re-surfacing of parts of Temple and McCoy Roads.

We would like to Thank the towns people, especially Ken Callahan, and Allen Brown for their help with snow removal and the Selectmen for their continued support of the Highway Department.

Respectively Submitted,

Tim Keenan
Road Agent

SHARON CONSERVATION COMMISSION 2016 Annual Report

The members of the Sharon Conservation Commission are: Anne Fischer (Co-Chair), Anne Booth (Co-Chair), Ken Callahan (Treasurer), Mitch Call (alternate), Ted O'Brien, Tracy Tanner Craig, Ian Coles, Steve Pero, and Kurt Martens.

Swamp Road Property. The Conservation Commission has continued to follow the status of the Sullivan (now DeSalvo) land on Swamp Road, which had been proposed for gravel excavation. We are coordinating with Brian Hotz of the Society for the Preservation of New Hampshire Forests (SPNHF) in our joint efforts to ensure the preservation of this land. The property was for sale for an extended period with the most recent asking price being $300,000. It is now off the market but the new owner is willing to wait a year and see if the town and SPNHF can raise the funds to purchase it. The Conservation Commission recently hired an appraiser to value the property after an earlier appraisal commissioned by SPNHF valued the property at about half of the asking price. Because of its not-for-profit tax status, SPNHF is limited to paying not more than 10% above fair market value as determined by appraisals. Should the time come, hopefully, when a price for the Swamp Road property is arrived at, the Cons Com and the Select Board will explore how, and how much, the Town (and possibly others) might contribute.

Nashua Road Property. We consulted with the Selectmen and the Planning Board on the proposed gravel excavation project involving the removal of 69,300 cubic yards (the existing esker) of material from parcel 3-38 on the south side of Nashua Road, having a number of comments and questions on the matter. On behalf of the Cons Com, Ken Callahan asked that the Planning Board have the 75 foot wetland buffer line permanently marked on the site, not just flags or other impermanent markers. This was done.

Town Forest: We plan to set up a trail maintenance group to maintain the existing trails, create new trails and to deal with several stream crossings. We will make an announcement on the town email list of dates for trail work in the spring. If you are interested in helping out, please let us know. We also hope to host trail walk events once the trail work and marking is sufficiently complete.

Moose Plate Grant

Twenty years ago, Dr. Rick Van de Poll conducted a Natural Resource Inventory (NRI) of the Town Forest. The Conservation Commission believes that an updated NRI would allow us to assess our forest management practices, possible impact of climate change or the changing character of the Monadnock Region, as well as the impact of increased recreational use on the Town Forest. The Cons Com, therefore, applied for a grant for the full cost of the updated NRI ($9750) from the State of NH Moose Plate Grant program, but our application was not funded. The original NRI is available in the Town's archives.

Land Protection: We are always willing to talk to property owners about the protection of their land by Conservation Easement. The Conservation Commission is able to assist an easement donor with the survey and legal costs associated with their donation. If you are interested in

learning about the process, please contact any of the members of the Conservation Commission.

Sharon Roadside Cleanup: Thanks to a large number of volunteers, our annual roadside cleanup on April 23, 2016 was very successful, with a large amount of trash picked up along town roads. The date for the 2017 roadside cleanup (usually in April), will be announced on the Town website and email list.

Taken to the dump, most of it by Ken Callahan:
55 bags of trash from town roads
4 television sets
3 car seats
20 tires
2 box springs and a mattress
1 couch

In addition, at least 48 bags were left on Rt. 124 for the State Highway Department to pick up.

Conservation Commission Fund: balance as of December 31, 2016: $124,134.93

Town Forest Fund: balance as of December 31, 2014: $98,460.85

These funds, built up over decades, are available for the possible purchase of conservation land or easements, or to be used to leverage a major land purchase with other conservation organizations. We would be especially interested in adding to existing conservation land in Sharon. The Conservation Commissions feels that it is very important to maintain these funds should such an opportunity arise. Once these funds are spent, it will take decades to build them up to a useful amount.

Membership

Heartfelt thanks to Ken Callahan for his many years as Chair of the Conservation Commission. Now treasurer, he continues to be involved in many Commission responsibilities.

With much regret we have recently accepted the resignation of Ian Coles due to his all-consuming work schedule. Ian's GPS ability and trail clearing work have done a great deal to advance the Town Forest trail system and the creation of a trail map. In addition, Ian's knowledge of the environmental field has been helpful on numerous occasions. He will certainly be missed.

The Sharon Conservation Commission is looking for new members. We meet on the fourth Tuesday of each month at 6:30 p.m. in the Meetinghouse. If you are interested in attending, or becoming a member, please come to a meeting.

Planning Board Annual Report for 2016

The Planning Board started the 2016 year preparing for the first use of the Site Plan Review Regulations governing Earth Excavations, as we were aware that a major project would be coming before the board. We held interviews during our January meeting and discussed the entire process of reviewing an application first for completeness and then for any and all technical issues. With the very in-depth experience and guidance of Ms. Dawn Tuomala and the Monadnock Survey, we first saw the San-Ken Application in February, at which time issues of missing information was discussed, and their application revised and reviewed in March, at which time the Board accepted the application for completeness.

As required, a Public Hearing was held on April 12th, which had been preceded by a public site visit on April 9th and continued in March, at which time the Board agreed that all technical issues had been resolved, and that a Conditional Permit could be issued after resolution of a Bond document. The final review and issuance of the permit, and the signing of the planning documents was made at the boards meeting in May.

The May board meeting also saw the first discussions on the new law regarding Accessory Dwelling Units (ADUs). Two board members had attended planning conferences in Concord and briefed the board on the opportunities to regulate ADUs allowed in the law. Our June and July meetings involved discussion and modification of drafts of a proposed Zoning Article, and a Public Hearing held on August 9th. As a result of this Public Hearing, at our September meeting, minor modifications were made and the final draft approved to be voted on March 2017. To keep our Planning Board Rules and Procedures consistent with present laws, some minor modifications were made the this document relating to meeting dates, and the service of ex-officio members.

The urgent issues resolved, the Board returned to discussions on the updating of the Sharon Master Plan, which continued for the balance of the year, bringing the plan almost ready to be published.

Members of the Planning Board consist of Jerry DeBonis, Gary Backstrom, Mark Carpenter, David "Ted" O'Brien (ex-officio) and Mitchell Call, with Jane Murray as alternate (March – December) and Heidi Doran, alternate (appointed October).

Respectfully submitted,

Mitchell Call, Chairman

Sharon Zoning Board of Adjustment
Chester Bowles, Chair

In New Hampshire, zoning boards of adjustment are responsible for reviewing applications for variances and special exceptions from the town's zoning ordinances. Zoning boards also hear appeals from the decisions made by administrative officials. As is true with most towns, the Sharon ZBA does not meet on a regular basis. Rather the board meets only when there is an application to review or a case to decide. Members are appointed to three year terms.

In 2016, the Sharon ZBA dealt with three cases. Two of the cases were requests to locate items (a garage and a replacement septic system) within the setback requirements for two different parcels. Both of these applications were approved. The third case was a request to allow an existing driveway to remain in place even though it encroached into the setback for a wetland area. This request was supported by the Planning Board and was approved by the ZBA.

Notices of ZBA hearings are always posted at the Sharon Meeting House and on the town web site. Notices are also sent to town residents via the town's email distribution list and abutters are notified of the hearings by Certified Mail. As with all board meetings, the public is welcome to attend to listen and offer comments.

Town of Sharon
Office of Emergency Management
2016 Annual Report

This year was a quite one like last year, with less Police and Fire calls, we where up slightly in Ambulance calls and this is due to our aging population in the Town.

With the thanks of a wet fall the towns dry hydrants reservoirs and streams are full. It looks like it will be a wet winter with warmer than normal temperature to keep the reservoirs full.

As you might have heard the Town of Sharon is looking for an Assistance Director for the Emergency Management office. If any one is interested in this position please call the Town Office or stop in at a Selectmen's Meeting.

Some of the items that we started working on last year:

1. [LEOP] - Sharon's Emergency Operations Plan. This needs to be updated and a copy sent to the State.

2. [Hazard Mitigation Plan] - We got a committee together and held meetings and at the end of the year the Plan was approved by the Bothe the Federal and State Agencies.

3. Batteries - We have started to rotate the batteries in the portable radios. This will be a on going process and we only needed two last year and looks the same for this year.

4. Replacing the old out of date hand held radios with new ones that have the new FCC frequencies programed into them. We plan on replacing two a year for the next three years.

I would also like to thank the Peterborough Police, Fire and Ambulance along with the Sharon Highway Department for there efforts. This office would not be able to function or respond without their help and support.

Make sure you your wood stove flue pipe inspected for build up. this will avoid a chimney fire. Also this would be a good time to Test your Smoke Detectors.

Respectfully Submitted

Robert Greenwood
Emergency Management Director

Records Retention Committee Report 2016

Established in 2013, the Records Retention Committee is an official Town board, made up of members of each of the Town boards, or their representatives, including the Selectmen, Town Clerk, Tax Collector, Treasurer, Trustees of the Trust Funds, Zoning Board, Planning Board, and the Conservation Commission.

In addition to the formal Records Retention Committee, there is also an informal, ad hoc working group, known as the Archive Group. In 2016 this group of volunteers was composed of Robert Hauser, Mitch Call, Anna-Marie Carpenter, Rick Lusky, Jack Ogren, Anne Booth, Jane Murray, Don Hart, Dr. Rae Barnhisel and Ken Callahan.

Robert Hauser (our most important member and resident conservator), resigned from the Committee and the Archive Group at the end of 2016, so that he could spend more time working on his own archival projects. Robert put in a great deal of time and effort working on the confusing mess of maps that had accumulated in the old Brick School House. The biggest task was to uncurl and smooth out several hundred crumpled and folded maps, and to create a storage system that allows for easy retrieval. Robert also organized the storage system for the rest of the Archive, giving a professional touch to what would otherwise surely have been an inadequate attempt at storage. His skills and his example set the tone for the work we are doing, and he changed a bunch of well intentioned but floundering amateurs into a group of more focused workers. Robert also organized the installation of the fire suppression system in the Archive and other safety features in the Archive. What has been achieved in the Archive could not have happened without his guidance.

During the past year, we continue sorting through the documents and maps moved from the Old Brick Schoolhouse. We are working on an inventory of the maps, ledgers and documents in the Archive. Anna Carpenter continues her work at the Monadnock Center for History and Culture in Peterborough, going through bound volumes of local newspapers to find Sharon related material.

Mitch Call has done a splendid job of organizing material relating to individual properties. This will enable us to lay hands on relevant information when it is needed. More work needs to be done, but we have a system in place, and it works.

Several donations came to the Archive over the past year, including an attractive painting of the Brick School House, donated by Gail Maynard of Woodland, Maine. Michelle Young donated three old post cards, including an interesting early twentieth century photograph of the Cross Road Bridge, and two photographs of Willard Bass Park in 1907. These photographs have been reproduced and will be on display in the Meeting House. We also received a generous cash donation, a variety of maps, documents, photographs, Town Reports and other interesting items. Thanks to all who have donated to the Archive.

We are always looking for volunteers and for donations. .If you have anything to offer, please call Ken Callahan at 924-3726.

Ken Callahan, for the Records Retention Committee, 2017

Report of the Fire Warden, Town of Sharon, 2016

Despite the long drought, there were no brush fires in Sharon over the past year. This was due largely to the fact that everyone in town burned safely, calling to obtain fire permits year round, and being cooperative when the Fire Wardens said that conditions were too dangerous. The best and safest time to burn is during the winter. Building piles of brush throughout the year and waiting until there is snow on the ground is the safest way to burn brush.

A reminder of the rules for open burning in Sharon:

Always call a Fire Warden before you burn.

All outdoor fires require a burn permit. The only exception is when there is a steady soaking rain, or when there is significant snow cover. However; even when it is raining or when there is snow on the ground, please call one of the fire wardens to be sure that these conditions are met and that we are aware that there a fire in town. We will notify Mutual Aid that a permitted fire is taking place at your address. This guarantees that fire trucks won't turn up at your house if somebody calls 911 to report smoke.

Outdoor cooking is allowed without a permit if the fire is contained in a suitable device, and is off of the ground, such as in a backyard grill. Open cooking or camp fires on the ground require a permit. Annual permits for seasonal campfires are available. The annual permit is for firepits dug down to mineral soils and enclosed with appropriate materials. They must be inspected annually by a fire warden and means to extinguish the fire must be close at hand. The burning of residential trash is prohibited by the State of New Hampshire.

All outdoor fires, without exception, must be extinguished at the end of the burn.

No outdoor fire may be left unattended at any time. Means of controlling and extinguishing any outdoor fire must be readily available, including a sufficient quantity of water to drown the embers. Burn permits are issued on the day of the burn if the weather and conditions are deemed safe by a fire warden. Call any of the three fire wardens for more information, or for a permit. There is no charge for a fire permit.

Ken Callahan, Fire Warden, 924-3726

Peter Paris, Deputy Fire Warden, 924-4078

Francis Guptill, Deputy Fire Warden, 924-3013

TOWN OF SHARON
ANNUAL TOWN MEETING
MARCH 8, 2016

Moderator:	Rory Goff
Selectmen:	Linda Paris, Carl Newton, Donald T. O'Brien
Town Administrator:	Juliana Kazanovicz
Assistant Town Administrator:	Chester Bowles
Minutes:	Taken by Jill Hopkins, prepared by Debra Pero
Location:	Sharon Meeting House, 432 NH Rte 123, Sharon, N.H.

Moderator Rory Goff called the meeting to order at 8:10 p.m. At that time he reviewed the rules and procedures by which the meeting would be conducted:

- All those in favor of non-voters speaking to a warrant. Majority in favor.
- Speakers will raise their hand, stand, give their name and street address.
- A seconded motion to call the question requires an immediate vote (is non-debatable), and needs a 2/3 majority to pass.
- The moderator will not follow Robert's Rules.
- The moderator will read the warrant articles; Articles 1-13 will be moved by Mrs. Paris and seconded by Mr. Newton.

ARTICLE 1. To choose all necessary Town Officers for the year ensuing.

Results of the March 8, 2016 voting for Town Officers
Moderator Rory Goff reported the results of the March 8, 2016 Town Officers voting and Ballot Question:

Selectman---3 years	Linda Paris (68) Lisa Hall (40) Jane Murray(5)
Treasurer---1 year	Susan Bowles (100)
Town Clerk/Tax Collector---1 year	Debra Pero (75) Christina Gonzalez (32)
Trustee of Trust funds---3 years	Mary Ellen Bushnell (111)
Audit Board---3 years	Jack Evans (3)

Town Ballot Questions

Question	# of Yes votes	# of No votes
1	66	38

Amendments to the Zoning and Building Ordinance
Moderator Rory Goff reported the results of the March 8, 2016 Zoning and Building Ordinance voting.

Question	# of Yes votes	# of No votes
1	96	16
Question	**# of Yes votes**	**# of No votes**
2	107	6
Question	**# of Yes votes**	**# of No votes**
3	103	11

Contoocook Valley School District Voting
Moderator Rory Goff reported the results of the March 8, 2016 School District voting:

Question:	# of YES votes	# of NO votes
1	57	55

2	60	52
3	77	32
4	68	45
5	70	42
6	62	48
7	72	42
8	81	33
9	101	11
10	86	26
11	72	30
12	48	61

ARTICLE 2. To determine if the Town is in favor of discontinuing the combined office of Town Clerk-Tax Collector, resulting in two separate offices of Town Clerk and Tax Collector (To be voted by official ballot), or take any action relative thereto. The Selectmen recommend this article.

Motion to move Article 2 by Mrs. Paris, seconded by Mr. Newton

Discussion: Town Administrator Juliana Kazanovicz spoke to this. The position of Town Clerk/Tax Collector has been a combined position. This Article will separate the combined position, resulting in two distinct officials, to be effective March 2017. It is noted that the same resident can hold both offices.

Article 2 passes through majority vote on Town Ballot.

ARTICLE 3. To see if the town will vote to set the following amounts which shall be paid to the Town Officers for their services, or take any action relative thereto:

COMPENSATION SCHEDULE

Selectmen	$1,800 per year, each
Town Administrator	$15,000 per year
Assistant Town Administrator	$6,000 per year
Town Clerk	$600 per year plus fees plus $50 per scheduled session
Deputy Town Clerk	$50 per scheduled session
Collector of Taxes	$2,800 per year plus fees
Deputy Collector of Taxes	$600 per year
Road Agent and Deputy Road Agent	$15,600 per year plus Fuel Allowance (shared)
Board of Auditors	$500 per year, each
Treasurer	$1,800 per year
Trustees of Trust Funds	$75 per year, each
Moderator	$100 per session
Deputy Moderator	$450 per year
Supervisors of the Checklist	$450 per year, each
Fire Warden	$150 per year
Deputy Fire Warden	$100 per year, each
Building Site Inspector	$75 per permit issued
Emergency Management Director	$500 per year
Emergency Management Dir. (disaster mgmt)	$25 per hour, not to exceed $500
Deputy Emergency Management Director	$250 per year
Deputy Health Officer	$25 per hour

Motion to move Article 3 by Mrs. Paris, seconded by Mr. Newton

Discussion: Town Administrator Juliana Kazanovicz spoke to this. Ms. Kazanovicz noted the change in compensation for Town Clerk and Deputy Town Clerk. Each official will receive compensation for each scheduled session after certification has been completed.

- (Matt Craig): Question on Moderator and Deputy Moderator. Mr. Goff addressed this. Moderator is compensated for official Town Meetings only, while the Deputy Moderator is compensated for each election, which varies in number each year.
- (Lisa Hall): Question on Assistant Town Administrator. Ms. Kazanovicz addressed this, stating that the Assistant Town Administrator is a temporary position while transitioning roles and responsibilities.
- (Mark Carpenter): Question on Tax Collector salary. Ms. Kazanovicz addressed the $1000 reduction from previous year.

Majority in favor, Article 3 passes.

ARTICLE 4. To see if the town will vote to raise and appropriate $368,163 for the purposes specified, or take any action relative thereto:

DRA Account	Department	2016 Budget
4130	Executive	$28,500
4140	Election and Registration	$9,000
4140	Archive Material Expense	$600
4150	Financial Administration	$25,000
4153	Legal Expenses	$1,500
4191	Planning and Zoning	$1,000
4194	General Government Building	$4,500
4195	Cemeteries	$1,000
4196	Insurance	$2,500
4210	Police	$93,340
4215	Ambulance	$9,499
4220	Fire	$51,648
4240	Building Insp./Code Enforce.	$1,000
4290	Emergency Management	$1,300
4300	Highways	$80,000
4316	Street Lighting	$400
4324	Solid Waste Disposal	$15,564
4411	Health Administration	$300
4414	Animal Control	$300
4415	Health Agencies and Hospital	$1,250
4441	Welfare	$1,000
4550	Library	$2,640
4619	Conservation Commission	$720
4711	Principal on Long Term Note	$34,202
4721	Interest on Long Term Note	$1,200
4723	Interest on Tax Anticipation	$300
	TOTAL	**$368,263**

Motion to move Article 4 by Mrs. Paris, seconded by Mr. Newton

Discussion: Town Administrator Juliana Kazanovicz spoke to this. Ms. Kazanovicz noted changes from last year, the most significant being:

- 4410, The creation of Archive Material Expense as a line item in the budget.
- 4210, 4215, 4220, 4234, (Peterborough Emergency Services and Library) increased due to capital improvement projects, insurance compensation, and a decrease in value of recyclable material. Mr. Newton explained that Peterborough residents experienced the same increase.

- 4711 was increased to pay the Meeting House mortgage in total in 2016.
- (Anne Murdock): Noted a correction for the amount written for the total figure in the language of Article 4 and made a motion to correct the amount to read as $368,263. Carl Newton seconded to accept the change on the first line of Article 4 to read $268,263 instead of $368, 163.
- (Mary Ellen Bushnell): Question as to why there is $9,000 in account 4140. It is due to Town Clerk/Tax Collector and Election expense and salary.

Majority in favor, Article 4 passes.

ARTICLE 5. To see if the Town will vote to raise and appropriate the sum of $7,920 to pay a per capita membership fee for residents using the Peterborough Town Library, Account 4550, or take any action relative thereto.

Motion to move Article 5 by Mrs. Paris, seconded by Mr. Newton
Discussion: Selectman Donald T. O'Brien spoke to this. Expenses could rise over the next few years, though there is currently no set plan in place.

Majority in favor, Article 5 passes.

ARTICLE 6. To see if the Town will vote to raise and appropriate the sum of $1,500 to be placed in the Brick School House Maintenance Fund, Account 4915.8 previously established, or take any action relative thereto. This Article is designated as a special warrant article under the provisions of RSA 32:3, VI(c). The selectmen recommend this article.

Motion to move Article 6 by Mrs. Paris, seconded by Mr. Newton
Discussion: Selectman Carl Newton spoke to this. Repairs are needed in coming years, and this reserve fund is to begin preparing for these projected expenses.

Majority in favor, Article 6 passes.

ARTICLE 7. To see if the Town will vote to raise and appropriate the sum of $2,000 to be placed in the Archive Supplies Fund, Account 4915.9 previously established, or take any action relative thereto. This article is designated as a special warrant article under the provisions of RSA 32:3, VI(c). The selectmen recommend this.

Motion to move Article 7 by Mrs. Paris, seconded by Mr. Newton
Discussion: Selectman Linda Paris spoke to this. This article is to cover building expenses for the Archives Rooms.
Ken Callahan also spoke to this, noting that new lights and circuits were installed, totaling $1000.

Majority in favor, Article 7 passes.

ARTICLE 8. To see if the Town will vote (1) to establish a Welfare Services Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of accumulating funds to be used for welfare services; (2) to raise and appropriate the sum of $1,000 to be placed in such reserve fund; (3) to designate the selectmen as agents to expend; or (4) to take any action relative thereto. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.

Motion to move Article 8 by Mrs. Paris, seconded by Mr. Newton
Discussion: Selectman Linda Paris spoke to this. This fund is designed to help residents as needed.
(Debra Pero): Question: Is it required that the Town help? Ted O'Brien answered that the Town is required, under the Welfare Law, to help residents in need, and also anyone travelling through the Town who may require assistance.

Majority in favor, Article 8 passes.

ARTICLE 9. To see if the Town will vote to raise and appropriate the sum of $15,000 to be placed in the Town Highway Repairs Fund, Account 4915.3 previously established, or take any action relative thereto. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.

Motion to move Article 9 by Mrs. Paris, seconded by Mr. Newton
Discussion: Selectman Carl Newton spoke to this. This Article adds to the existing reserve fund for road repairs.
(Jack Ogren): What is the balance from last year? What is planned for the future?
(Road Agent John Flagg): Stated that projected paving expense will be $60,000. Mr. Newton discussed $30,000 for Mountain Road improvements. If expenses are not all used on Mountain Road improvements, it may be used elsewhere in Highway budget.
(Road Agent John Flagg): Estimate of $100,000 to cover repairs on a couple of roads.
(Mark Carpenter): Question: Is there any money for future paving? Mr. Flagg responded that there is.

Majority in favor, Article 9 passes.

ARTICLE 10. To see if the Town will vote (1) to establish an Audit Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of accumulating funds to be used for periodic audits of town records; (2) to raise and appropriate the sum of $15,000 to be placed in such reserve fund; (3) to designate the selectmen as agents to expend; or (4) to take any action relative thereto. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.

Motion to move Article 10 by Mrs. Paris, seconded by Mr. Newton
Discussion: Assistant Town Administrator Chester Bowles spoke to this. A brief history: At Town Meeting in 2011, voters approved the formation of a locally elected audit committee. This is a process, specifically approved by the State of NH, to help small towns like Sharon avoid the very high cost of conducting full annual audits. The local committee follows a procedure and completes a questionnaire designed by the NH Department of Revenue Administration (DRA). Each year since 2011, the Sharon Audit Committee has completed the process, forwarded the results to the Selectmen, who have then reviews the report and forwards the documentation to the DRA. In general, the Audit Committee has been very complimentary of the way in which Sharon handles its finances, the checks/balances, and the separation of responsibilities for handling funds. It should also be pointed out that the decision four years ago to use locally elected auditors has saved the town approximately $40,000. There was a good deal of general discussion.
(Will Feno): This Article voids a previous Warrant Article, in which was stated the need to have a professional audit every 5 years.
(Chet Bowles) Bart Goodeve has stated that the current process is good, and a professional audit will cost $15,000 to $20,000. There is a possibility of getting a local audit firm to oversee the committee for approximately $5,000.
(Diane Callahan): Having a local audit firm to oversee would be a great asset. If we do not spend the $15,000, it stays in the fund for future expenses.
(Mark Carpenter): Questioned if we could amend the original 2011 Warrant Article to have professional oversight of the audit committee.
(Sue Bowles): Made a motion to change the language of this article to reflect adding the possibility of using Professional Oversight rather than a full Professional Audit, but then withdrew the motion after concerns were voiced about the legality of this.
Discussion followed. Article was motioned to be defeated as written and later reconsidered under Article 13. At this time Sue Bowles made a motion to amend Article 10 to read: To see if the Town will vote (1) to establish an Audit Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of accumulating funds to be used for periodic audits of town records; (2) to raise and appropriate the sum of $5,000 to be placed in such reserve fund; (3) to use the funds to contract with an accounting professional to work with the locally elected Audit Committee to complete the annual audit of Town records; (4) to designate the selectmen as agents to expend; or (5) to take any action relative thereto. This action would replace the need to have a full, professional audit of Town records as voted at Town Meeting in 2011. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.

Majority in Favor, Article 10 passes as amended.

ARTICLE 11. To see if the Town will vote to modify the Veteran's Tax Credit in accordance with RSA 72:28, II, from its current tax credit of $100 per year to $300. The Selectmen recommend this article. (Majority vote required)

Motion to move Article 11 by Mrs. Paris, seconded by Mr. Newton
Discussion: Selectman Donald T. O'Brien spoke to this.
(Jim Martens): How many Veterans does Sharon have? Ms. Kazanovicz responded that there are currently 14 applications on file.

Majority in favor, Article 11 passes.

ARTICLE 12. To see if the Town will vote to modify the provisions of RSA 72;35 for an optional tax credit of $700 per year to $1,000 for a Service-Connected Total Disability on residential property. The Selectmen recommend this article. (Majority vote required)

Motion to move Article 12 by Mrs. Paris, seconded by Mr. Newton
Discussion: Selectman Donald T. O'Brien spoke to this. Sharon does not currently have a Service-Connected Total Disability application on file for any resident.
(John MacEachran): Stated that a number of combined injuries could be totaled to meet application requirements.

Majority in favor, Article 12 passes.

ARTICLE 13. To transact any other business that legally shall come before this meeting.

Discussion: Moderator Rory Goff spoke to this.
(Ken Callahan): Questioned whether we can legally vote to raise and appropriate funds under this Article.
(Will Feno): No, we cannot.
(Ken Callahan): Can we amend the original Article 10, and verify legality of this action with Legal Counsel?
(Mark Carpenter): Made a motion to reconsider Article 10, seconded by Carl Newton.
(Chet Bowles): Read the amended Article 10 to read as follows:
To see if the Town will vote (1) to establish an Audit Non-Capital Reserve Fund under the provisions of RSA 35:1-c for the purpose of accumulating funds to be used for periodic audits of town records; (2) to raise and appropriate the sum of $5,000 to be placed in such reserve fund; (3) to use the funds to contract with an accounting professional to work with the locally elected Audit Committee to complete the annual audit of Town records; (4) to designate the selectmen as agents to expend; or (5) to take any action relative thereto. This action would replace the need to have a full, professional audit of Town records as voted at Town Meeting in 2011. This article is designated as a special warrant article under the provisions of RSA 32:3,VI(c). The selectmen recommend this article.
Article 10 was passed as amended (noted previously under the paragraph for Article 10).

(Jack Ogren): Can we begin each meeting with the Pledge of Allegiance?
(Will Feno): We should not be required to do this.
(Liz MacEachran): There would not be a requirement to participate, only that there will be an opportunity to have the Pledge.

Motion was made and seconded to begin each Annual Meeting with the Pledge of Allegiance.
Verbal vote was a tie. Hand count was taken, and yes votes totaled 19, and no votes totaled 18. Motion carries.

There being no further business, Mr. Goff moved to adjourn and Mr. Newton seconded. Meeting ended at 9:55pm.

Respectfully submitted,
Debra Pero
Town Clerk/Tax Collector

WINTER ROAD POLICY
TOWN OF SHARON
(Revised 2005)

A written policy is essential to receive the full benefit of the liability protection found in RSA 231:92-a.

Sharon's Winter Road Policy is to try and maintain and make our roads as safe as possible during the winter season. The roads maintained by the Town of Sharon are: Nashua Road, Temple Road, Greenleaf Road, Mountain Road, McCoy Road, Cross Road, Sliptown Road, Spring Hill Road starting at the intersection of Jarmany Hill Road to the Jaffrey/Sharon town line, and Mill Road. State maintained roads are: Route 123, Route 124, Jarmany Hill Road, and Spring Hill Road from the intersection of Jarmany Hill Road to the Sharon/Peterborough town line.

Sharon's school bus route will be maintained first because of the need to have our roads as safe as possible for the transporting of our students.

Sharon does not use a large amount of salt, therefore, our roads, depending on the season, could be ice and snow covered for a period of time. The town will do its best to try and remove as much as possible from the surface of the road by means of a grader or other equipment.

Per order of the Selectmen pursuant to RSA 41:11, the town has adopted a Winter Parking Ordinance which states that:

> No person shall park any vehicle upon any Town highway at any time of the day between November 15th and April 1st. Violation of this ordinance shall be deemed to be the responsibility of the registered owner of the vehicle.
>
> Each date during or on which a violation shall occur or continue shall be considered a separate offence. The penalty for each Violation shall be $25.00. Unlawfully parked vehicles may be towed and stored at the expense of the registered owner.
>
> If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity does not affect the other provisions or applications of this ordinance which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are severable.

The purpose of this winter parking ban is to allow winter maintenance crews unobstructed snow removal and ice control methods, as much as possible, to maintain the maximum effectiveness of their efforts. Private roads, private drives, private businesses and parking areas, per RSA 231:93 imposes no duty to maintain such an area.

Roads to summer cottages open for summer maintenance only, because RSA 231:79-81 exempts the municipality from duties of winter maintenance.

Plowing our roads will not commence until snow has accumulated to a sufficient amount, unless slippery road conditions occur first. Roads will continue to be plowed according to the accumulation of snow as determined by the Road Agent. Four inches of a "cold" snow provides better traction than two inches of wet snow on a frozen road surface.

After completion of each snow and or ice storm, roads will be sanded if necessary, to help the covered roads melt and make our roads safe. It should be noted that salt has a much slower effect on melting snow and ice at temperatures below 25 degrees, extremely slow at 20 degrees and at 10 degrees it stops and turns into an icy

condition.

Driveway plowing across Town roads will not be allowed. This narrows the road and compacts the snow bank, making it much more difficult for our contractors to plow and push back snow. This will be enforced by the Road Agent.

During the course of the winter, as snow depths get increasingly higher, and our roads get narrower, roads will be widened and snow pushed off to the sides as much as possible.

The town has one part-time Road Agent who engages the services of contractors to carry out its winter maintenance operations.

For communication the town is equipped with radios and its own frequency enabling operators to communicate amongst themselves, the Emergency Management Director and a Selectman.

Emergency situations that arise during an event, equipment can be diverted at the request of a police or fire officer, emergency management director or an incident commander, from a planned snow removal route, responding to a motor vehicle accident, fire or a medical emergency. (RSA 154:7)

It should be noted that the town is not held responsible for damage to private property that is located within the public right-of-way. (RSA 231:92-a) The right-of-way (ROW) is often 50' wide, and is often confused by property owners as their own property. In most cases, the ROW often extends 10 to 20 feet of either side of the paved or graveled road. Home owners often cultivate extensions of their lawns, place mailboxes, erect fences or stonewalls in these areas, which improves the appearance of the street greatly, but is obstructive to good maintenance from being conducted on the roadway.

In the event of personal property damage, the Town of Sharon will only be responsible to repair or replace damaged property having been in actual contact with the snow removal equipment that is on private property and not within the public right-of-way.

RSA 215-A:6 states OHRV's are not permitted to operate on the traveled portion or within the right-of-way or any public way, including roads, streets, highways, bridges, parking lots, sidewalks or ways that are maintained by any city, town, county, state or federal agency, except when specifically allowed and posted.
It is unlawful to:

- Operate as to endanger any person or damage property
- Operate on any road or within the right-of-way except where authorized and posted
- Chase or harass wildlife
- Operate on **town roads** or sidewalks unless posted for OHRV's
- Operate on or across any highway bridge unless posted as open for OHRV's
- Tow any person or sled without a rigid hitch.

The town does not allow snowmobiling on town roads.

It is important that people take into account and be aware of weather and road conditions while driving Sharon's roads. Please drive cautiously and safely at a reasonable rate of speed, so as not to endanger other vehicles and or pedestrians.

TO ALL A SAFE WINTER

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